

All Saints' C of E (VC) Primary School

Highlands Drive - Maldon - Essex - CM9 6HY

Headteacher - Mr P.J.Brown B.Ed Hons (NPQH)

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29th January 2025

Dear Parents and Carers

Request for Photo Permission for a Single Digital Communication Device

We are writing to you with a request relating to one of our Year 3 pupils in Badgers class. The pupil uses a digital communication device with touch screen images where the device says the corresponding word out loud to the child when the image is selected.

The device is a vital communication tool for this pupil, it contains a wide range of words which have been recorded alongside a familiar picture. It already has photos of a number of key adults and some of the children in school which enables them to easily communicate their choices and for the child to make and secure friendships.

We continually aim to extend the picture library and functionality in school and would like (only with prior written permission) to add the first name and a photograph of your child to the device and only this device. This will not only allow the pupil to develop their communication skills with more children in their class but also broaden their friendship circle, help them to learn the names of the children around them and develop their understanding of the world.

The pupil uses the device both inside and outside of school. Therefore it is important to let you know that in addition to the key adults in school and the pupil, his family would also be able to access a headshot photograph of your child along with a recording of your child's first name.

Note: For those of you who gave permission when your child was in Leopards class this is still in place, however if you would now like to remove it please let us know by reply to this email.

If you consent to your child's first name and photograph being added to this communication device please reply to this email to let us know by **Friday 7th February 2025**. If you do not reply it will be assumed that you do not wish your child to be added.

Thank you in advance,

With kind regards,

Kathryn Barnett

SENDCo

