



MISSION STATEMENT

'Every Child Shines'

VISION STATEMENT

**Our welcoming Christian School is a special place.
Children are nurtured to become aspirational and responsible individuals,
seizing opportunities to use their God-given talents and abilities to make a positive
contribution to the world.**

School Values

All Saints' Primary is a school where every child really is allowed to shine. We pride ourselves on the enthusiasm, skill and commitment of our dedicated team.

"The school's mission statement, 'Every Child Shines,' effectively shapes and determines priorities. Explicit Christian values permeate all aspects of school life ensuring pupils are loved, motivated and feel respected. Consequently, they learn in a safe and secure environment where their well-being is of paramount importance".

Statutory Inspection of Anglican and Methodist Schools Report. February 2015

The school has a long relationship of care and achievement based on an historic association with the Parish Church of All Saints'. We seek to honour that tradition by:

- upholding Christian values of consideration, tolerance, honesty and respect for self and others
- maintaining a safe yet welcoming, well ordered environment in which all members of the school community have trust, courtesy, and respect for one another, for the school and wider community and for the physical environment
- maintaining the context of Christian worship and teaching

- developing the spiritual, moral, social and cultural development
- encouraging pupils to value themselves as individuals and to understand the importance of promoting community cohesion for the greater good of all (locally, nationally and globally)
- celebrating progress and achievement
- supporting the differences within the school community through appropriate provision for the most vulnerable and those with special educational needs
- honouring the right of all to fair and compassionate treatment through equality of opportunity

SCHOOL AIMS

The school's aim is for all pupils whatever their background or circumstances, to have the support they need to achieve the five outcomes of the 'Every Child Matters' agenda.

- be healthy
- stay safe
- enjoy and achieve
- make a positive contribution
- achieve economic wellbeing

These aims are achieved by working through our curriculum, which includes the National Curriculum.

OUR CURRICULUM

- is timetabled to allow for explicit English and Maths lessons daily in KS1 and KS2
- focuses on excellence and enjoyment
- is broad and balanced
- allows children to explore their own creativity
- encourages children to lead a healthy lifestyle and aids physical development
- promotes the spiritual, moral and cultural development of pupils at school and in society
- prepares pupils for the opportunities, experiences, rights and responsibilities of adolescent and adult life in the twenty first century
- uses the wealth of local geographical and historical features to make learning relevant and inspirational
- takes every opportunity to utilise the outdoor learning environment

Information throughout gathered from Ofsted Inspection Report November 2012

All Saints' is a 'Good School'

A good school is effective in delivering outcomes that provide well for all its pupils' needs. Pupils are well prepared for the next stage of their education, training or employment.

Curriculum

At All Saints' we strongly believe that children achieve excellence through enjoyment. If a child enjoys what they are learning about they will become more highly engaged and are more likely to achieve outstanding results. We strive to deliver an exciting, broad, balanced curriculum which sets them up as lifelong learners and through its content and delivery we endeavour to inspire children.

With the new National Curriculum implemented in September 2014, All Saints' has taken into account the requirements of the National Curriculum but remained true to its beliefs that a broad, balanced, creative curriculum is central to its continued success. We believe that where possible it should be relevant and have a real life context, inspiring them to have a passion for learning, develop their skills and abilities and take pride in their achievements.

In creating a new curriculum, staff and governors had identified four areas that they felt should help drive the curriculum:

- **Community**

The school is an important part of the community and we encourage pupils to fully engage with it. Our aspirations are that they will be equipped to be responsible citizens of our future community and make a positive contribution to it.

- **Possibilities**

Pupils aspire to achieve great things by exploring the possibilities that life has to offer and challenging those boundaries. They are encouraged to be innovators of the future.

- **Inspiration**

We encourage pupils to imitate others, having been inspired by their lives, actions or creations.

- **Spiritual and Moral**

As a church school we support children in developing a spiritual and moral awareness. Through our Christian values, which are embedded in our curriculum, pupils will have opportunities to be reflective and ask questions of a spiritual and moral nature.

It is of course vital that pupils leave All Saints' with good standards of English and Maths and emphasis is placed on children achieving those core skills through daily English and Maths lessons. The skills will also be rehearsed in other areas of the curriculum, for example, writing in history or producing bar charts in Science.

The teaching of phonics begins in EYFS with daily lessons continuing into Key Stage 1 and this builds into the teaching of spelling in Key Stage 2.

Children are encouraged to explore their own creativity through subjects such as art, drama and music. Children have a weekly music lesson taught by a specialist music teacher. The school

achieved the 'Sing Up' Platinum level award in September 2013 and has been recognised nationally, achieving the Education Business award for Music. All pupils are taught to play the recorder and are invited to join the Key Stage 1 or Key Stage 2 choir and band should they wish to. They also have the opportunity to play and compose music and participate in music and drama productions through their music lessons.

Children are encouraged to lead a healthy lifestyle and the school has 'Healthy Schools' status. Children in EYFS and Key Stage 1 receive free fruit every day as part of the Government's Healthy Food initiative. Inspired by the Olympic legacy, All Saints' is committed to provide opportunities for children to be physically active through a range of innovative sports. Children develop skills and positive attitudes in sporting activities throughout the year, culminating in physical competitive house 'sports days' in the Summer term, where children compete in house teams. Swimming lessons are also provided for younger pupils at a local swimming pool.

The school promotes the spiritual, moral and cultural development of pupils at school and in society. As a church school, the school's RE policy document reflects the Christian heritage of our school whilst recognising the religious diversity of modern society. RE is delivered by a Specialist Teacher as part of the school's quality provision of PPA cover. A copy of the school's RE and Collective Worship Policies are available from the school office upon request. All pupils take part in a daily act of collective worship, with valuable contributions from children, staff and visitors, including ministers and representatives from local churches and Christian organisations. This aspect of school life was judged as outstanding by the SIAMS Inspector in February 2015. There are two whole school assemblies each week in which children's individual and team achievements are celebrated, birthdays are acknowledged and awards gained outside of school are recognised. This is all part of making every child feel a valued part of the school community and that 'Every Child Shines'!

"Worship is central to school life. It is valued by adults and pupils alike. Pupils enjoy it because themes are relevant. They are given time to reflect and make meaning for themselves. In this way it supports their spiritual development well".

Statutory Inspection of Anglican and Methodist Schools Report. February 2015.

Our school has a very close link with All Saints' Church and the school holds seasonal services in the church to celebrate the Christian festivals of Christmas and Easter. There is also a Leavers service held for the Year 6 pupils, to celebrate their time at All Saints' and wish them well as they take the next step in their educational journey.

Children are prepared for the opportunities, experiences, rights and responsibilities of adolescent and adult life. As the children progress through the school they are encouraged to become increasingly independent. Through PSHE lessons, children explore moral values, attitudes and codes of behaviour. Ofsted November 2012 commented "Pupils have a crystal clear sense of right and wrong and demonstrate very high standards to judge their own behaviour, and that of others". Parents are encouraged to support the work of the school by discussing issues as they arise. At all levels there will be aspects of the sex and relationships education programme based upon a teacher responding sensitively to honest enquiry by a child or children. This response would be to a degree cautious, bearing in mind the child's level of experience and understanding. The Governing Body has agreed a programme of sex and relationships education, which involves respect for self and others, with emphasis on the value of family life and loving relationships. Parents may withdraw their child from this curriculum area if they choose.

The school curriculum uses the wealth of local geographical and historical features to make learning relevant and inspirational. The local area is used to stimulate and enhance the learning going on in class. At Years 5 and 6 children have the opportunity to go on extended residential trips. Themes

are used to incorporate opportunities to extend global links and understanding of different cultures. Children at Key Stage 2 also have a weekly French lesson with a specialist French teacher.

Learning is differentiated to enable all children to succeed at their own level, but also to challenge them to ensure their learning progresses. Teachers continually assess in order to inform their planning and ensure every child makes the maximum progress. Pupil's progress is reported to parents at regular intervals throughout the year, through parent evenings and end of year reports. Teacher assessment of all the pupils is ongoing, and helps to inform all aspects of the child's learning. Children are also assessed in line with current statutory requirements, the results of which are sent to parents. Governors, through the work of the curriculum committee receive termly reports on teaching and learning.

Open afternoons are held in both the Autumn and Spring terms, allowing children to share and discuss their work with their parent or carer. The school offers parents the opportunity to discuss their child's progress at two consultation evenings, one in the Autumn term and one in the Spring term. It is important to note that teachers and the Headteacher are available on most days for parents to enquire about their child's learning at any other time. A full report is issued during the Summer term.

The school has excellent relationships with the parents, who are united in their delight with what the school provides for their children

In addition to our broad and balanced curriculum we have a wide variety of clubs that take place in the lunch hour or after school. Sport, music and the arts are all represented in our long list of clubs and for your information a list of the current clubs on offer is available to view on the school website. Our school takes part in inter-school sports, such as football and netball matches, and district sports to name but a few.

The School Day

	MORNING	AFTERNOON
Early Years Foundation Stage	8.50 am - 12.00 noon	1.00 p.m. - 3.10 pm There is an afternoon break
Key Stage 1	8.50 am - 12.00 noon	1.00 p.m. - 3.10 pm There is an afternoon break
Key Stage 2	8.45 am - 12.30 pm	1.30 pm - 3.15 pm There is no afternoon break

The school premises are open to pupils in the mornings 10 minutes before these times. Key Stage 2 pupils may enter the playground, where a member of staff is on supervision duty.

Break times are flexible to optimise the learning opportunities within each lesson, and are restricted to a maximum of fifteen minutes.

100% of parents agreed that their child is taught well at this school

Safeguarding

The school staff and governors take their responsibilities with regard to safeguarding very seriously. Evidence is available in the safeguarding toolkit that details how the following objectives are fully met.

- Providing a safe environment for children and young people to learn in
- Identifying children and young people who are suffering or likely to suffer significant harm, and taking appropriate action with the aim of making sure they are kept safe both at home and at school.

A copy of the Child Protection Policy is available to view on the school website.

Parents feel very confident that their children are safe and well cared for in the school

ADMISSIONS

Children are admitted in the September of the year in which they are 5.

TIMING OF ADMISSION

As required by law, all pupils have the right to a full time place in the Early Years Foundation Stage at All Saints', from the September following their fourth birthday. Parents are entitled to delay the start of their child's compulsory schooling until the start of the term following their fifth birthday. Please speak to the Headteacher or Office Manager if you would like further advice with regard to your child's individual needs and start date. Our number to admit is 45, which allows us to keep our class sizes to a maximum of 30 **throughout** the school.

Children settle very quickly in the Reception classes

VISITS TO THE SCHOOL

Visits are encouraged and arrangements can be made to visit the school by appointment with the Headteacher, who will be delighted to see parents, show them around the school and provide further information.

Children who are entering the reception class will be invited to visit the school on four occasions during the Summer term before they start school.

An evening meeting is held to enable new parents to meet staff, and learn about the life of the school. There are also opportunities to discuss any concerns they may have regarding their child's transition into the Early Years Foundation Stage setting. EYFS pupils are invited to attend a class assembly in the Summer term prior to starting in September.

The headteacher and staff work together well as a team to ensure that the school is a welcoming and exciting place to be

THE EARLY YEARS FOUNDATION STAGE

Pupils in their first year at school (the academic year in which they celebrate their 5th birthday) are taught The Early Years Foundation Stage Curriculum.

The curriculum is based on 3 prime areas;

- Personal, Social and Emotional Development
- Physical Development
- Communication & Language

and 4 specific areas;

- English
- Mathematics
- Understanding the World
- Expressive Arts & Design

Children learn to work independently and in groups with increasing confidence. They are supported to feel part of a whole class and to be fully integrated members of our school community. The curriculum is delivered through carefully planned, play-centred activities, differentiated to cater for individual pupil's needs.

Continuous assessment, using The Foundation Stage Profile monitors pupil achievement and ensures that pupils are accessing a curriculum suited to their requirements. Our school assessments are moderated at both county and national level to ensure accuracy and to inform our future provision, which is always focused on the needs of the child.

Good leadership of the Early Years Foundation Stage ensures that children get off to a good start and achieve well. The curriculum is comprehensive and well resourced. Regular assessment ensures that progress is well monitored and activities planned accordingly.

Ofsted 2012

School Uniform

We feel strongly that all parents should provide their child with school uniform in order that we can promote our school within the community. These preferences take into account Health & Safety precautions. Our school uniform is available for purchase from 'Yours in Sport' in Maldon High Street. Occasionally items of clothing may be provided through our 'preloved uniform' resources. Please speak to the Headteacher or Office Manager, if you would like further information.

For Physical Education lessons your child will require:

2 White T-shirts

Burgundy shorts

A tracksuit

Trainers

Football boots may also be worn as an optional extra for football and rugby lessons but are not vital.

This should be kept in a durable, **named** bag that can be hung up on coat hooks.

For indoor sessions such as gymnastics and dance, pupils will wear a t-shirt, shorts and bare feet and for outdoor more aerobic sessions such as games, athletics, or adventure and challenge activities they would wear trainers in addition to their white top and shorts with a tracksuit added during colder weather. Maroon tracksuits with our school logo are available from 'Yours in Sport' but the tracksuit you provide need not be the school colours, but simply something suitable for keeping warm that allows children to take part in aerobic activity.

SWIMMING KIT

A sensible swimming costume (one piece)

A swimming cap (compulsory for boys and girls)

A large towel

A durable waterproof bag

GENERAL

A painting apron or old shirt should be kept for art/craft work.

ALL ITEMS OF CLOTHING SHOULD BE CLEARLY NAMED AS THE SCHOOL CANNOT BE HELD RESPONSIBLE FOR LOST PROPERTY

In order to support us in our school identity please ensure that your child is neatly turned out, clean, and not wearing jewellery and has a sensible non-fussy hairstyle, conducive to school life.

Jewellery is not to be worn to school. Children may not take part in PE, games or swimming activities unless they have covered rings or studs in pierced ears with micropore tape. This is in line with ECC safety policy. Parents are requested not to send their children in fashion shoes that have a high or narrow heel, that offer little support or protection for the feet or that hinder natural movement in playtime.

THANK YOU FOR YOUR CO-OPERATION

ATTENDANCE

We know that regular attendance and punctuality are vitally important to children's progress. We ask parents to telephone us on the first day of any absence before 10.am so we know the reason why, and to send a note on return.

The school has to show any absence as authorised or unauthorised. Essentially, children should only be absent from school if they are unwell. It is not acceptable for children to be taken out of school for shopping trips or for birthday celebrations. Only the Headteacher can authorise an absence. We recognise that some parents have occupations which make it difficult to arrange family holidays outside term times. If this is the case, please complete a leave of absence form (available from the office) in order that the absence may be considered for authorisation. Holiday leave is not an entitlement however, and it is therefore important that permission is sought before travel arrangements are made.

Children who achieve 100% attendance (with the exception of medical appointments) receive a certificate and badge in a termly whole school 'Celebrating Good Attendance' assembly.

We also have a 'child friendly' version of our attendance policy available from the school office upon request.

ADMINISTRATION OF MEDICINE

Please inform the school office if your child has a medical condition that requires regular medication. We will strive to support children with any medical needs subject to and as described in the Medical Policy. Only essential medicines prescribed by a doctor will be administered during the school day. Parents must submit a signed written permission slip before any medicine can be administered; the medicines must be in their original container and clearly labelled. All medicines will be stored safely. Medicines needing refrigeration will be stored in the staffroom fridge.

BEHAVIOUR STATEMENT

Good relationships are fundamental to all we try to do in school and thus the way we treat each other and good manners are of primary importance. As a Christian school our policy is to base our discipline on respect for one another and we aim to teach children to be happy, caring, polite and trustworthy.

Pupils are very proud of their school and there is a real sense of them wanting to do well for themselves and for the school. The pupils themselves and their parents are unanimous that behaviour is consistently good.

Ofsted 2012

SPECIAL EDUCATION NEEDS

At All Saints' we cater for the needs of all our children. Some of our children have Special Educational Needs. This means that they need help to access the curriculum in order to reach their personal potential. This may involve the provision of extra resources and materials or providing extra adults in the classroom. We work in partnership with parents and aim to keep them fully

informed of their child's education and progress by way of informal meetings, review meetings and parents' evenings. Our SENCO works with several outside agencies to arrange the best possible support for particular needs. A copy of our SEN policy is available from the school office upon request.

Parents and School

HOMEWORK

Regular homework is set in each phase. The most important homework is reading and we encourage parents to listen to their children every evening. Regular home reading makes a significant difference to a child's progress and is essential. Each child has a reading record for parents/carers to sign and comment if they wish.

A healthy balance should be kept between school study and leisure activities such as sport, other hobbies and personal study. Any parent/carer who is concerned about homework should meet with the class teacher or the Headteacher.

CHARGING AND REMISSIONS POLICY

No charges are made for local walks made in school time, unless travelling expenses are incurred. However, parents are asked for voluntary contributions towards the cost of trips and performers in school. It is emphasised that these financial contributions are voluntary and the ability or willingness to make them will not be the criteria for selecting pupils. Equally, it is stated that should parents wish to enrol their children, but not be willing to make voluntary contributions, it is possible that trips will not take place. Parents unable to make voluntary contributions because of financial difficulties are asked to discuss their particular situations with the Headteacher or School Business Manager. A full copy of the Charging and Remissions Policy is available from the school office, upon request.

PARENTS' ASSOCIATION

There is an active Parents' Association that arranges social functions and fund raising activities for the benefit of the school. **All parents are welcome and encouraged to take part, as this is a vital source of funding for the school. Events are usually well attended and provide additional opportunities for the school community to come together. All parents are automatically members of the Association.**

The school has excellent relationships with the parents, who are united in their delight with what the school provides for their children

COMPLAINTS PROCEDURE

It is anticipated that the majority of concerns can be dealt with through informal discussion with the class teacher or phase leader and/or the Headteacher, by appointment. If however, it is necessary to proceed more formally there is a formal complaint procedure, details of which are written into the complaints policy document, which is available from the school office on request.

99% of parents agreed that the school helps their child to lead a healthy lifestyle

FINDING OUT INFORMATION

We are very proud of our school website which is updated regularly and is used to communicate emergency closures, for example, due to snow. Please visit the site at www.allsaintsprimaryschool.maldon.co.uk or follow us on Twitter @AllSaintsMaldon

100% of parents agreed they receive valuable information from the school about their child's progress.

A fortnightly newsletter is produced to ensure all parents/carers are kept fully informed and up to date with all events and aspects of school life. A termly sheet is also produced with all relevant dates to enable parents to take as full a part as possible in their child's school life.

At the beginning of each term a class newsletter is produced to inform parents of the themes/topics that will be studied so that parents can assist in research for class work.

All relevant documents of interest to parents, such as School and County Policy Documents, copies of Governors' Meetings Minutes and Agendas, Charging and Remissions Policy and Complaints Procedure are available in the school office and can be viewed upon request.

Further information can also be obtained by phoning the school office on 01621 853519 or email admin@allsaints-maldon.essex.sch.uk

INCLUSION / EQUAL OPPORTUNITIES

All Saints' School is a fully inclusive school and is committed to respect for the equal human rights of all our pupils and to educate them about equality. We also respect the equal rights of our staff and other members of the school community.

As a school we are committed to valuing each child and giving similar opportunities, regardless of race, religion, cultural, disability or gender. We have a school Equal Opportunities Policy, which recognises and challenges all forms of discrimination.

Our curriculum develops the knowledge and understanding, skills and attitudes necessary for life in Britain's multi-ethnic society and as global citizens in an increasingly interdependent world.

Pupils demonstrate a very strong tolerance of difference. Pupils who may be different in any way are welcomed and accepted without question. The school is at the heart of the

We hope you have enjoyed reading our prospectus and that you have found it informative

Having read about us, why not pay us a visit? There is no substitute for seeing the school at work and play

"Behaviour is good and sometimes it is excellent. Pupils are extremely polite. They concentrate and listen well to their teachers and to each other and work very well together".

Ofsted 2012

"The school leaders including governors ensure that a distinctive vision rooted in its core Christian values is promoted. Through their nurturing ethos they ensure that this is a highly effective school which effectively promotes pupils' spiritual development and academic achievement. Staff and parents strongly support this vision".

**Statutory Inspection of Anglican and Methodist Schools
February 2012**